



**University Hospitals  
of North Midlands**  
NHS Trust

**Royal Stoke University Hospital**  
**Data, Security and Protection**  
Newcastle Road  
Stoke-on-Trent  
Staffordshire  
ST4 6QG

Ref: FOIA Reference 2021/22-584

Date: 7<sup>th</sup> April 2022

Email [foi@uhn.nhs.uk](mailto:foi@uhn.nhs.uk)

Dear

I am writing to acknowledge receipt of your email dated 17<sup>th</sup> February 2022 requesting information under the Freedom of Information Act (2000) regarding meetings

**The University Hospitals of North Midlands Trust is committed to the Freedom of Information Act 2000.**

**However, the NHS is facing unprecedented challenges relating to the coronavirus (COVID-19) pandemic at the current time. Understandably, our resources have been diverted to support our front-line colleagues who are working tremendously hard to provide care for our patients, and to those in need of our services.**

**We strive to be transparent and to work with an open culture. But at this time, whilst care of our patients and the safety of our staff takes precedent, it is likely that responses to some requests for information will be delayed. We apologise for this position in advance, and will endeavour to provide you with as much information as we can, as soon as we are able.**

**The Information Commissioners Office has recognised the current situation in the NHS.**

As of 1<sup>st</sup> November 2014 University Hospitals of North Midlands NHS Trust (UHNM) manages two hospital sites – Royal Stoke University Hospital, and County Hospital (Stafford). Therefore the response below is for the two sites combined from that date where appropriate.

**Q1 For the calendar years 2019, 2020 and 2021**

**Please supply the dates and names of all planned meetings of formal Risk Committees to the Board (1. Operational risk and 2. Corporate risk sub committees) whereby operational and corporate risk registers are formally discussed in detail and escalated (where appropriate) by operational management and executive teams in line with the published Risk Management Strategy and Policy/Guidance.**

**I would expect these meetings to include, but not be exclusive to, the following committees/groups: Operational Risk , Medical Devices Committee, Quality & Safety, CQRM, Risk Management, Infection Control**

**Please indicate which of these meetings were cancelled**



Please indicate which of these meetings were postponed, and what dates they were rescheduled to, and if they took place on the rescheduled date.

A1 See below:

Performance and Finance Committee

- \*Board Assurance Framework (BAF) not presented Apr-20 due to impact of Covid. Covid Assurance Framework presented to Trust Board in May 2020.

2019	2020	2021
25/01/2019	21/01/2020	19/01/2021
23/04/2019	21/04/2020*	20/04/2021
23/07/2019	23/06/2020	20/07/2021
22/10/2019	20/10/2020	19/10/2021

Transformation and People Committee

- The Committee was formed with its first meeting in January 2020.
- \*BAF not presented Apr-20 due to impact of Covid. Covid Assurance Framework presented to Trust Board in May 2020.

2019	2020	2021
	24/01/2020	21/01/2021
	23/04/2020*	21/04/2021
	26/06/2020	26/07/2021
	22/10/2020	20/10/2021

Quality Governance Committee

- \*BAF not presented Apr-20 due to impact of Covid. Covid Assurance Framework presented to Trust Board in May 2020.

2019	2020	2021
24/01/2019	23/01/2020	20/01/2021
25/04/2019	22/04/2020*	23/04/2021
25/07/2019	25/06/2020	22/07/2021
24/10/2019	21/10/2020	21/10/2021

Audit Committee

- \*BAF not presented Apr-20 due to impact of Covid. Covid Assurance Framework presented to Trust Board in May 2020.

2019	2020	2021
25/01/2019	23/01/2020	21/01/2021
25/04/2019	30/04/2020*	22/04/2021
22/07/2019	18/06/2020	28/07/2021
24/10/2019	22/10/2020	21/10/2021

Trust Board

\*Covid Assurance Framework included in CEO Report May 2020

2019	2020	2021
12/02/2019	05/02/2020	03/02/2021
08/05/2019	06/05/2020*	05/05/2021
14/08/2019	08/07/2020	04/08/2021
06/11/2019	04/11/2020	03/11/2021

\*Please note that any individuals identified do not give consent for their personal data to be processed for the purposes of direct marketing.

***UHNM NHS Trust is a public sector body and governed by EU law. FOI requestors should note that any new Trust requirements over the EU threshold will be subject to these regulations and will be advertised for open competition accordingly.***

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An anonymised copy of this request can be found on the Trust's disclosure log, please note that all requests can be found at the following link: <http://www.uhnm.nhs.uk/aboutus/Statutory-Policies-and-Procedures/Pages/Freedom-of-Information-Disclosure-Log.aspx>

This letter confirms the completion of this request. A log of this request and a copy of this letter will be held by the Trust.

If you have any queries related to the response provided please in the first instance contact my office.

Should you have a complaint about the response or the handling of your request, please also contact my office to request a review of this. If having exhausted the Trust's FOIA complaints process you are still not satisfied, you are entitled to approach the Information Commissioner's Office (ICO) and request an assessment of the manner in which the Trust has managed your request.

The Information Commissioner may be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF or via [www.ico.org.uk](http://www.ico.org.uk).

If following review of the responses I can be of any further assistance please contact my secretary on 01782 671612.

Yours,



University Hospitals  
of North Midlands  
NHS Trust

Jean Lehnert  
Data, Security & Protection Manager

